



National Institutes of Health

U.S. Public Health Service
Bethesda, Maryland 20892

FEDERAL ADVISORY COMMITTEE (FAC) MEMBERSHIP BALANCE PLAN

1. NAME

CENTER FOR SCIENTIFIC REVIEW ADVISORY COUNCIL

2. AUTHORITY

Authorized by law, 42 U.S.C. 282(B)(16) OF THE Public Health Service Act, as amended. The Center for Scientific Review Advisory Council (CSRAC) is governed by the provision of the Federal Advisory Committee Act, as amended (5 U.S.C. app.), which sets forth standards for the formation and use of advisory committees.

3. MISSION/FUNCTION

The CSRAC will provide advice to the Director, Center for Scientific Review (CSR), on matters related to planning, execution, conduct, support, and evaluation of the peer review of grant applications.

4. POINTS OF VIEW

The CSRAC will consist of 11 members appointed by the Director, NIH and 1 non-voting ex officio member, the Director, CSR, who will serve as Chair. Appointed members will be selected from those who are knowledgeable in fields relevant to the peer review mission of the NIH and have had experience with peer review. Members may include experts such as physicians, basic and clinical investigators, directors of training programs, and representatives of small business concerns. There will be no planned distribution of members based on scientific expertise. As stated in the charter, all non-Federal members will serve as Special Government Employees.

5. OTHER BALANCE FACTORS

Close attention is given to equitable geographic distribution and to ethnic and gender representation so long as the effectiveness of the FAC is not impaired. Appointments shall be made without discrimination on the basis of age, ethnicity, gender, sexual orientation, disability, cultural, religious, or socioeconomic status.

6. CANDIDATE IDENTIFICATION PROCESS

The nomination of members is a major professional responsibility of each advisory committee's

manager. The selection process involves long-range planning, and obtaining suggestions and information from many different sources. NIH draws upon numerous resources to select suitable nominees for membership, such as professional societies and the NIH Consultant File. The CSR Director will select the final nominees submitted to the NIH Director for approval and appointment to the committee.

Members will be invited to serve for overlapping four-year terms, except that any member appointed to fill a vacancy for an unexpired term will be appointed for the remainder of that term. Approximately one-fourth of the committee's membership will be rotating off annually. CSR plans to submit nominees for these vacancies as a group prior to the committee membership end-term dates. Any out of cycle vacancies will be either handled on an individual basis or included with the annual nomination slate. A member may serve 180 days after the expiration of that member's term as a successor

a. **SUBCOMMITTEE BALANCE**

Not applicable.

b. **OTHER**

No additional information.

c. **DATE PREPARED/UPDATED**

March 15, 2017